

The Everything Grammar and Style Book: All the Rules You Need to Know to Master Great Writing (Everything Series)

Susan Thurman



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In order to communicate clearly, the rules of written language must be mastered! Although these rules often seem arbitrary and complicated, The Everything Grammar and Style Book explains in simple terms how to express all of your thoughts on paper-correctly.

You will learn all the basics of good writing, starting with common grammatical issues and developing a writing style. The Everything Grammar and Style Book is packed with guidelines for effective writing, from good word choice and proper punctuation to developing narrative voice and paragraph organization. Including helpful lists of the most commonly misspelled and misused words, The Everything Grammar and Style Book has all of the ingredients necessary to help you become a great writer.

Featuring: The 999 most commonly misspelled words Secrets of root words, suffixes, and prefixes Figures of speech Passive versus active voice Effective revision techniques Steps to mastering difficult punctuation

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